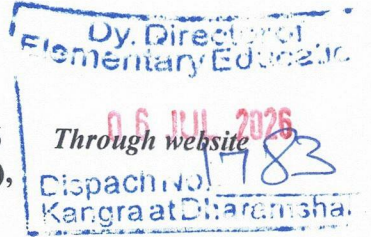


No. EDN.KGR.E-6(C&V) Contract-Regular/2025-26
O/o the Dy. Director of School Education (Elem.),
Kangra at Dharamshala.

email: ddee.ele.kangra@gmail.com

Dated: Dharamshala-176215, the



July, 2026.

To

All the Principal/Headmasters,
GSSS/GHS. Distt. Kangra
Himachal Pradesh.

Subject: - Particulars of C&V Teachers who have completed two (2) years of contract services on 30/09/2024 & 30/09/2025 for the purpose of regularization from retrospective dates.

Sir,

In pursuance to the directions issued vide the Department of Personnel, Govt of HP letter No. PER(AP)C-B (2)-2/2014-V.II dated 02.04.2026, and further instructions issued vide the Director of School Education Shimla HP, office Endorsement No. EDN-(SE)-H(3)B(6)1/2026-C&V-Apptt. dated 04.04.2026. On the subject cited above, you are hereby directed to provide the requisite information in respect of C&V teachers appointed in your institutions, who have completed 2 years of continuous contract services on 30/09/2024 & 30/09/2025 without any break on the enclosed proforma 'A' along with academic and professional qualification certificates, character certificate, work and conduct certificate, vigilance clearance certificate, two years continuous service certificate, Bonafide certificate, category certificate & copy of appointment order on contract basis on or before 15th July 2026 through special messenger. Failing which whole responsibility for non-regularization of any C&V teacher shall lie upon you.

Encls: 02 Proforma "A"


Dy. Director of School Education (Elem.),
Kangra at Dharamshala.

Proforma "A"

Submission of particulars in r/o Contract C&V Teacher for regularization after completion of two (2) years continuous service as on 30-09-2024.

1.	Name of the Contract C&V Teacher					
2.	Designation					
3.	Father's Name					
4.	Address of present place of posting with contact No.					
5.	Name of institution where initially joined. Also mention station, Mob. No./Phone No. of the Institution					
6.	Permanent Address of teacher (Mobile No. mandatory)					
7.	Date of Birth		Male/ Female			
8.	Date of Joining		Mode of appointment (batch wise/ Commission)			
9.	Appointment Order No. & Date (Also attach the copy of same)					
10.	Category (Gen./SC/ST/OBC/PHH/EXM/EWS/Sports etc.) photo copy be attached					
11.	Detail of un-authorized absence period, if any till 30-09-2024 for which salary not drawn.					
	From (Date)	To (Date)	No. of days	Reason of un-authorized absence.		
12.	Whether any court case/inquiry is pending		Case No. Status of case			
13.	Total length of service as on 30-09-2024 after excluding the period as mentioned in column 11. In case EOL on medical ground in that event medical certificate be also attached.					
14.	Education qualification (Please attached attested copy of relevant certificate): -					
	Qualification	Name of Uni./Board	Year of passing	Total marks	Marks obtained	Percentage
	Matric					
	10+2					
	Shastri/BA/LT/A&CT/PET					
	B.Ed.					
	TET					

Signature of Contract C&V Teacher

Name: -

Contact Number: -

1. It is certified that Sh/Smt/Miss. _____ is working as on contract basis who was initially appointed as _____ vide this office order No. _____ Dated _____ (Copy Attached).
2. His/ her work and conduct is _____ during the period w.e.f. _____ to _____ year wise is attached separately.
3. Certified that separate character certificate of the above contract C&V Teacher is enclosed with the case.
4. Certified that the information as mentioned above is correct as per the school/relevant record.

Date: _____

Signature of Principal/DDO (Official Seal)

Name _____

Proforma "A"

Submission of particulars in r/o Contract C&V Teacher for regularization after completion of two (2) years continuous service as on 30-09-2025.

1.	Name of the Contract C&V Teacher			
2.	Designation			
3.	Father's Name			
4.	Address of present place of posting with contact No.			
5.	Name of institution where initially joined. Also mention station, Mob. No./Phone No. of the Institution			
6.	Permanent Address of teacher (Mobile No. mandatory)			
7.	Date of Birth		Male/ Female	
8.	Date of Joining		Mode of appointment (batch wise/ Commission)	
9.	Appointment Order No. & Date (Also attach the copy of same)			
10.	Category (Gen./SC/ST/OBC/PHH/EXM/EWS/Sports etc.)	photo copy be attached		
11.	Detail of un-authorized absence period, if any till 30-09-2025 for which salary not drawn.			
	From (Date)	To (Date)	No. of days	Reason of un-authorized absence.
12.	Whether any court case/inquiry is pending		Case No. Status of case	
13.	Total length of service as on 30-09-2025 after excluding the period as mentioned in column 11. In case EOL on medical ground in that event medical certificate be also attached.			
14.	Education qualification (Please attached attested copy of relevant certificate): -			
	Qualification	Name of Uni./Board	Year of passing	Total marks Marks obtained Percentage
	Matric			
	10+2			
	Shastri/BA/LT/A&CT/PET			
	B.Ed.			
	TET			

Signature of Contract C&V Teacher

Name: -

Contact Number: -

1. It is certified that Sh/Smt/Miss. _____ is working as on contract basis who was initially appointed as _____ vide this office order No. _____ Dated _____ (Copy Attached).
2. His/ her work and conduct is _____ during the period w.e.f. _____ to _____ year wise is attached separately.
3. Certified that separate character certificate of the above contract C&V Teacher is enclosed with the case.
4. Certified that the information as mentioned above is correct as per the school/relevant record.

Date: _____

Signature of Principal/DDO (Official Seal)

Name _____