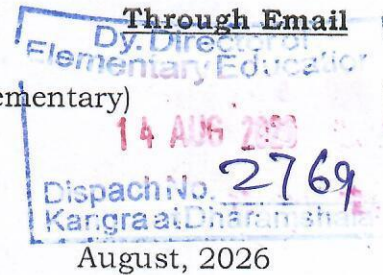


No. EDN-KGR (E-8)-TGT ACRs-2025-26

O/o the Deputy Director of School Education (Elementary)

Kangra at Dharamshala

Email id: ddee.ele.kangra@gmail.com



Dated: Dharamshala-176215

To

All the Principals/Headmasters,
GSSS/ GHS
District Kangra, Himachal Pradesh

Subject: Subject: Regarding submission of ACRs in respect of TGTs for the year 2025-26.

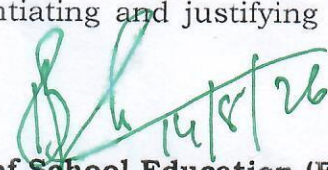
Sir/Madam,

On the subject cited above, you are hereby directed to submit the ACRs of all Regular TGTs working under your jurisdiction to this office positively **by 30 August 2026**, so that the same may be scrutinized and forwarded to the Directorate of School Education, Shimla, within the prescribed schedule, **i.e. by 30 September 2026**, without fail.

Further, it is directed that the ACRs of TGTs for the year 2025-26 may be submitted with the **PMIS No., mobile number of the concerned TGT and IP Number** duly mentioned at the top of the ACR. The requisite Completion Certificate may also be submitted along with the ACRs.

All Heads of Schools are requested to ensure that the ACRs are duly completed in all respects before forwarding the same to this office. It has been observed that several ACRs are being received incomplete, with essential particulars not duly filled in, and in some cases the ACRs are not signed by the concerned applicant and the Head of School. Further, some ACRs have also been received without the requisite stamp of the Reporting Officer. Therefore, all concerned are directed to ensure thorough scrutiny of the ACRs at their level and to ensure that all required entries, signatures, stamps and other particulars are duly completed before forwarding the same to this office.

It is further requested that the ACRs bearing remarks such as "**Excellent**," "**Exemplary**" or "**Satisfactory**" may invariably be accompanied by the requisite supporting documents/evidence substantiating and justifying the remarks recorded therein.


Dy. Director of School Education (Elementary)
Kangra at Dharamshala