No. EDN-KGR (E-9) (2)5/2026/Trf(C&V)-
Office of the Deputy Director of School Education (Ele)
Kangra at Dharamshala.
email: ddee.ele.kangra@gmail.com
Dated: Dharamshala-176215, the

Through website

Dy. Director of Elementary Education
22 OCT 2026
Dispatch No. 4643
Kangra at Dharamshala

22 Oct, 2026.

OFFICE ORDER

With the prior approval of the competent authority in transfer/adjustment of the following staff (C&V) are hereby ordered as under:-

Sr. No.	Name & Designation (Sh./Smt./Miss)	From	To	Remark
1	Robin Sharma, Shastri	GSSS Majheen Distt. Kangra	GHS Sukhughat Distt. Kangra	Against vacancy, with TTA/JT,in relaxation of ban on transfers

-sd-
Dy. Director of School Education (Ele)
Kangra at Dharamshala.

Endst. No. Even Dated: Dharamshala-176215, the

Copy is forwarded for information and further necessary action to:-

1. The Director of School Education (Ele.), Himachal Pradesh, Shimla-171001
2. All the concerned Principals/ Headmasters GSSS/ GHS are therefore directed to implement the above transfer(s) adjustments(s) orders keeping in view the conditions given if the implementation of above is not administratively feasible and if more than one approval(s) has/have been conveyed for the same station for implementation or the same is/are not administratively feasible or contractual policy has not been relaxed in case of contract employees and in such orders where the stay of incumbent(s) is acute short stay and transfer orders are on mutual basis or against vacancy basis, then orders be referred back immediately giving full details. It may also be noted that in all the above mentioned transfers consent/mutual consent be obtained first in order to avoid litigation.
3. While regulating/implementing transfers of teachers, the norms and standards for providing teachers in a school as contained under Sr. No. 1 (b) in the schedule of RTE Act 2009 be compiled with strictly. In case of any violation of these instructions, you will be entirely responsible being an implementing and appointing authority. However before implementing these transfer order it may be ensured that the school does not remain without teacher.
4. In case of transfer on mutual basis, in condonation of short stay, willingness of the concerned teachers be obtained by the Principal/Headmaster/Incharge/HOD before relieving him/her. In case he/she is not willing for this transfer, then he/she may not be relieved and the case may be referred back alongwith his/her written unwillingness.
5. **In case of contract teachers transfer order may not be implemented if the contractual policy has not been relaxed.**
6. ***"If any transferred teacher is assigned census duty, the implementation of the transfer order shall be deferred and will take effect only after the completion of the election process"***
7. ***It may also be ensured that in case of transfer in r/o NCC ANO, these orders may bot be implemented and intimate this office immediately.***
8. In case of the transfer on vice/versa basis the following points may be examined in r/o the transferee.

- Whether he/she has more than two years of service left.
- Whether as per his/her service record, he/she does not suffer from any physical handicapped/serious medical problem.
- Whether he/ she served in a tribal/hard area before (in case the transfer is being proposed to a tribal/hard area.)
- These transfer orders should meet all the conditions mentioned above. Otherwise the transfer orders may be referred back to this office.

These transfer orders should meet all the condition mentioned above, and in the office memorandum of department of personal dated 10.07.2013 titled Comprehensive Guiding Principles-2013, for regulating the transfer of State Government employees; otherwise these transfer orders may be referred back to this office.

22/10/26
Dy. Director of School Education (Ele.)
Kangra at Dharamshala.